

College of Pharmacists of Manitoba (CPhM)

Council Members

Amanda Andreas, Winnipeg (bil.)^
Donna Forbes, Winnipeg^
Elizabeth, Reimer, Morden^

Roster of Public Representatives

Scott Wilson, Winnipeg
Luba Fedorkiw, Winnipeg
Alex Lytwyn, Winnipegosis
George Kolomaya, Winnipeg (bil.)
Susan Ruff, Winnipeg
Brenda Martinussen, Winnipeg
Donald Himbeault, Winnipeg (bil.)^
Tory Crawford, Winnipeg (bil.)^

^ Government Appointment

Mandate

The College of Pharmacists of Manitoba (CPhM) regulates the practice of pharmacy as delegated authority under *The Pharmaceutical Act* (the Act). The College must carry out its activities and regulate the profession in a manner that serves and protects the public interest. CPhM is the licensing authority of pharmacists and pharmacies in Manitoba.

Authority

[The Pharmaceutical Act](#)
[College of Pharmacists of Manitoba By-Laws](#)

Responsibilities

CPhM protects the public interest and promotes safe, patient- centered pharmacy practice by:

- Setting education and other entry-to-practice and licence requirements
- Granting registration to pharmacists and pharmacies that meet the requirements for licensure
- Setting professional and ethical standards of practice
- Administering quality assurance programs to assist pharmacists in maintaining competence
- Ensuring pharmacies comply with legislated requirements
- Receiving complaints, conducting investigations, and taking appropriate disciplinary action

Council

The council is the governing body of CPhM. Council has a fiduciary duty to operate in good faith and carry out its activities in a manner that serves and protects the public interest.

Council conducts the business and affairs of the College in a transparent, objective, impartial manner and ensures the mandate, duties and powers of the College are achieved. It makes decisions to establish and enforce regulations, by – laws, policies, and programs that protect the public interest, as outlined in the Pharmaceutical Act of Manitoba.

Complaints Committee

Performs such functions as are assigned to it in the Act. These include receiving, investigating and reviewing complaints against a current or former pharmacist, pharmacy owner, pharmacy student, and / or pharmacy intern, and making decisions in accordance with the Act.

Discipline Committee

Performs such functions as are assigned to it in the Act. These include holding hearings on matters referred to it by the Complaints Committee, providing a fair process, and making decisions about the conduct of investigated members.

Membership

Council

The council consists of 15 appointed and elected council members:

- Eight (8) elected council members. Licensed pharmacists, who are registrants of CPhM, are eligible for election and are eligible to cast votes in council elections.
- The immediate past president of the College.
- The Dean of the College of Pharmacy of the University of Manitoba, or Dean's designate.
- Five Public Representatives appointed to the Council by the Minister, (a person who has never practiced pharmacy nor been a pharmacy owner and who has not practiced any other regulated health profession within the previous five years).

Complaints Committee

CPhM-law outlines the Complaints Committee composition as five (5) members:

- 3 – Pharmacists currently registered and licensed to practice
- 2 – Public representatives, appointed from the Roster of Public Representatives provided by the Minister.

Discipline Committee

CPhM by-law outlines the Discipline Committee composition as twelve (12) members: 6 - Pharmacists currently registered and licensed to practice

- 2 - Former registrants of CPhM
- 4 - Public representatives, appointed from the Roster of Public Representatives provided by the Minister.

In order to satisfy Section 44(2) of the Act, which states that at least $\frac{1}{3}$ of the persons appointed to the Discipline Committee must be public representatives, and CPhM by- law, a minimum of four (4) public members must be appointed to the Discipline Committee.

Length of Terms

Roster of Public Representatives:

No Fixed Terms

Council:

2 Years (Elected in accordance with the boards bylaws)

Desirable Expertise

- Resident of Manitoba
- Must not currently be or have ever been a pharmacist
- Good communication skills, willingness to provide objective opinion
- Access to email and other technologies to receive communications and support materials for meetings and participate in meetings through remote technologies as required.
- Understanding of the principles of regulation in the public interest
- Understanding of good governance and working within council and committee structures
- An interest in health care and the regulation of health professionals

Time Commitment

In addition to attending meetings, both Council and committee members are expected to prepare for meetings in advance by reviewing the applicable meeting package provided.

Council Meetings

Frequency: 5 General Council meetings per year

Location: Virtual and in-person

Duration: Usually Full Day, 9:00 am to 4:30 pm

General meetings of Council are held five times a year (February, May, June, September, December). Meetings are typically held on a weekday between the hours of 9:00 a.m. and 4:30 p.m. Council members also attend topic – specific meetings from time to time as well as other planning and education events.

Council Members are also required to attend the Annual General Meeting, typically held virtually in May. General Council meetings are open to the public.

Committee Meetings

Committee meetings are held as needed at the call of the Chair.

Remuneration

Council, Complaints Committee, and Discipline Committee Members are eligible to receive an Honorarium at the rate of:

\$375.00 per full day
\$187.00 per half-day

Out-of-pocket expenses and travel expenses outside of the City of Winnipeg are paid by CPhM in accordance with the CPhM policy.